

## Job Summary

**Job Title:** Lecturer in Media and Communication

**Grade:** 8

**Salary:** £38,183 to £46,924 per annum

**Department:** School of Media, Communication and Sociology

**Contract:** Permanent

**Job Reference:** SAH01595-96

### Role Purpose:

You will be expected to undertake high quality research in any area of Media and Communication which fits within one of the three and take a pro-active approach to developing research collaborations, submitting grant applications, attending and organising conferences and seminars, and enhancing the research profile of the School.

You will be responsible to the Head of the School and will undertake scholarship, teaching, PhD Supervision and administration and other activities supporting the work of the School and developing and enhancing its reputation.

Principal Responsibilities	% Time
<p><b>Research</b></p> <ul style="list-style-type: none"> <li>To produce research of the highest standard that will contribute to the School's research profile and at a level compatible with inclusion in future REF exercises at the University of Leicester</li> <li>Lead and contribute to bids for external funding for research, both on a disciplinary and interdisciplinary basis, in the School and College.</li> <li>To raise the external profile of the School by presenting research papers at academic and/or professional conferences.</li> <li>To publish research articles/books/reports of the quality compatible with submission to future REF exercises.</li> <li>To publish in internationally recognized peer reviewed journals.</li> <li>To comply with the University's Research Code of Conduct.</li> </ul>	40
<p><b>Teaching</b></p> <ul style="list-style-type: none"> <li>To give lectures/seminars/tutorials as appropriate in support of the School's teaching obligations.</li> <li>To supervise students' project work.</li> <li>To cooperate with colleagues in the review and development of the curriculum and, where required, in the design and launch of new degrees/ awards.</li> </ul>	40



<ul style="list-style-type: none"> <li>• To maintain a broad and up to date knowledge of research and scholarship, ensuring that the quality of teaching is appropriate for a research led university.</li> <li>• To set exam papers/assignment questions, and carry out marking and invigilation duties.</li> <li>• To provide pastoral care for students and carry out other related academic duties.</li> <li>• To drive innovation in teaching delivery or assessment methods.</li> <li>• To prepare distance learning support materials (e.g. writing distance learning modules) and to provide web-based support to distance learning students.</li> <li>• To support and comply with University and school teaching quality assurance standards.</li> </ul> <p><b>Administration</b></p> <ul style="list-style-type: none"> <li>• To undertake such specific departmental roles and management functions as may be reasonably required by the Head of School.</li> <li>• To attend departmental meetings and to participate in other committees and working groups within the Department, the College, and the University.</li> <li>• To engage in continuing professional development.</li> <li>• To contribute to student recruitment and retention activities in the School and College.</li> <li>• To ensure compliance with all University codes of practice and other relevant legislation.</li> <li>• To contribute to the School’s Distance Learning programmes.</li> </ul>	20
<b>Internal and External Relationships</b>	
<p>Coordination with central University offices (RBDO, Graduate Office, Registry, Estates) as required.          External representation on national/international scientific bodies/committees.          Delivery of research presentations at national/international conferences and meetings.          Peer review of research outputs for national/international journals.2</p>	
<b>Planning and Organising</b>	
<p>Long term planning/organisation of work in delivery of varied aspects of the job specification.          Seek guidance from Teaching and Research mentors, administrative support staff and other academic colleagues as required.</p>	





### Qualifications, Knowledge and Experience

#### Essential

- Relevant PhD\*
- Evidence of high quality, internationally excellent research publications (or potential in this area) \*
- Experience in high quality delivery of teaching to undergraduates and postgraduates \*
- Academic Teaching Qualification as defined by HESA or commitment to gain the appropriate category of HEA Fellowship within a reasonable timeframe \*

#### Desirable

- Evidence of grant capture or definitive plans for grant applications \*
- Experience of delivery to distance learning students or understanding of the particularities of distance learning provision
- Evidence of successful supervision of research students
- Experience in module and programme review and enhancement

### Skills, Abilities and Competencies

#### Essential

- Ability to review, evaluate and develop the key skills of students\*
- Ability to assist other teaching staff with examinations and the development of new methods of delivery
- Ability to develop resource materials to enhance teaching quality
- Ability to prioritize tasks within agreed work schedules
- Ability to teach classes using a comprehensive range of delivery methods including lectures, seminars, tutoring
- Ability to carry out research; write up findings; and publish research outputs
- Ability to supervise the research of students
- Ability to Direct a programme of study
- High level of proficiency in English, sufficient to undertake research, teaching and administrative activities utilising English Language materials and to communicate effectively with staff and students



### Desirable

- Ability to teach classes using distance learning
- Ability to provide support to students via Blackboard

*\*Criteria to be used in shortlisting candidates for interview*

### Equality and Diversity

The University of Leicester is committed to positively advancing equality of opportunity. We participate in a number of equalities initiatives which celebrate good employment practice for the advancement of diversity and equality. These include the Stonewall Workplace Equality Index, the Race Equality Charter and [Athena Swan](#).

We are proud to be selected as one of only ten Universities internationally to be an impact champion for [HeForShe](#), a global solidarity movement for gender equality. We also have a number of staff equality fora who champion the advancement of equalities for diverse groups. To find out more please visit the [Equalities](#) webpage.

### Staff Benefits

- 24 days annual leave plus 6 closure days plus bank holidays
- Pension
- Discounted gym membership
- Childcare voucher schemes

